

**June 25, 2024**

To,  
The Secretary,  
**Metropolitan Stock Exchange of India Limited**  
Vibgyor Towers, 4th floor, Plot No C 62, G - Block,  
Opp. Trident Hotel, Bandra Kurla Complex, Bandra (E),  
Mumbai – 400 098  
**Symbol: SOPHIA**

**Subject: Intimation for 40<sup>th</sup> Annual General Meeting, Book Closure and e-voting information for the Financial Year 2023-2024**

Dear Sir/ Ma'am,

Pursuant to the provisions of Regulation 30, 42 and other applicable regulations of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), we wish to inform the following:

1. The 40<sup>th</sup> Annual General Meeting ('AGM') of the Sophia Exports Limited is scheduled to be held on Monday on 22<sup>nd</sup> day of July, 2024 at 10.30 A.M (IST) at 81, Functional Industrial Estate, Patparganj, Delhi - 110092.
2. A copy of Annual Report for the Financial Year 2023-24 containing, inter alia, the Notice of 40<sup>th</sup> AGM including e-voting instructions, the Audited Financial Statements for the financial year ended March 31, 2024 and the Reports of Auditors and Board's thereon are enclosed, which are being sent to the shareholders of the Company through permitted modes and are also available on the Company's website: [www.sophiaexport.com](http://www.sophiaexport.com) and National Securities Depository Limited ('NSDL') website: [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
3. The Company is providing facility of remote e-voting to its members in respect of the all businesses to be transacted at the 40<sup>th</sup> AGM and facility of voting through ballot paper at the venue during the 40<sup>th</sup> AGM for those Members participating and attending in the meeting physically and NSDL will be providing the facility of remote e-voting. The procedure for remote e-voting and participating & attending meeting physically, is mentioned in notes of the Notice of 40<sup>th</sup> AGM.



## **SOPHIA EXPORTS LIMITED**

(CIN No :L52110DL1985PLC020059)

Regd. Off. : 4973/202, Phatak Badel Bage, Hauz Qazi, Delhi-110 006, Phone : 011-23211905, 43041400

E-mail : [info@sophiaexport.com](mailto:info@sophiaexport.com) Website : [www.sophiaexport.com](http://www.sophiaexport.com)

4. Voting rights (for voting through remote e-voting as well as Polling Paper at AGM) shall be reckoned on the paid-up value of the shares registered in the name of the members of the Company as on Cut-off date i.e., Friday, July 12, 2024.
5. Remote e-Voting shall commence at 9:00 a.m. (IST) on Friday, July 19, 2024 and ends at 5:00 p.m. (IST) on Sunday, July 21, 2024. Remote e-Voting module shall be disabled by NSDL, beyond the aforesaid date and time.
6. In terms of Regulation 42 of the Listing Regulations read with Section 91 of the Companies Act, 2013 including rules made thereunder, the Register of Members and Share Transfer Books of the Company shall remain closed from Tuesday, July 16, 2024 to Monday, July 22, 2024 (both days inclusive) for the purpose of the AGM.

This will also be hosted on Company's website at [www.sophiaexport.com](http://www.sophiaexport.com).

This is for your information and record.

Thanking you,  
Yours Faithfully

**For Sophia Exports Limited**

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**(Lalit Agarwal)**  
**Director**  
**DIN: 00109920**